



Tecumseh Leadership Center

12635 W. Tecumseh Bend Road, Brookston, IN 47923

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www.camp Tecumseh.org

Policies & Guest Information

Risk Awareness

Certain elements of the Retreat programs are physically, mentally, socially, and emotionally demanding. While the staff will make every reasonable effort to minimize the exposure to the known risks associated with these activities, all hazards associated with Tecumseh Leadership programs cannot be foreseen. The group agrees to make all participants aware of the possible hazards associated with participation in outdoor activities.

Insurance

YMCA Camp Tecumseh carries liability insurance. Camp Tecumseh does not carry participant accident insurance, which is the responsibility of the participant.

Early Arrival

Please do not arrive more than 30 minutes before scheduled arrival. Facilitation staff will be unable to greet clients before this time since they will be involved in preparation.

Personal Property

Camp Tecumseh YMCA assumes no responsibility for personal property brought into the facilities by any person. Persons bringing personal property into the Camp Tecumseh YMCA facilities assume all risks with respect to that property.

Quiet Hours

Groups should respect the quiet hours between 10:00 PM and 7:00 AM. Please be aware that there are other groups and staff members that live on site.

Supervision

Groups composed primarily of individuals under the age of 18 should be accompanied by adults at a ratio of no less than 1 adult for every 15 minors.

Accommodations

Groups will be accommodated in rooms of the Leadership Center with a maximum of 10 people in each room. The entire facility is equipped with heating and air conditioning.

Linen Service

Linen service (sheets, blanket, pillow, and towels) is available to groups requesting this service in advance. Group leaders are responsible for informing participants to bring bedding and towels if they will not be provided by the Leadership Center.

Meal Times/Dietary Restrictions

Please notify the Leadership Center staff and Food Service Director of any personal dietary restrictions (i.e. food allergies, diabetic, etc.). We will do our best to provide healthy alternatives. Please keep in mind that our Food Services Department is somewhat limited in their ability to cater to all dietary needs. **Meal times are as follows: breakfast 8:00 am, lunch 12:00 pm, dinner 5:30 pm.** Meal times may be adjusted with advance notice.

Damages

Groups shall leave the facilities in as good a state and condition as they were in the beginning of the use period. Buildings will be examined before and after your stay. ***Taping or pinning materials to the walls is prohibited.*** In the event of damage to the buildings and/or facilities, groups are responsible for the cost of repairs. There is a \$50 minimum charge for each incident of property damage. Damage charges include labor and materials.

Fires

Campfires may be scheduled at one of the fire sites designated by the camp. You must get prior permission from the Tecumseh Staff to have a campfire.

Alcohol/Drugs

The possession or use of alcohol by any member of a group is prohibited at Camp Tecumseh YMCA. Violators will be reported to the group leadership, and may be reported to the sponsoring organization and/or the local authorities. The possession or use of illegal drugs by any member of any group is prohibited at Camp Tecumseh YMCA. Violators will be reported to the local authorities. Camp Tecumseh reserves the right to ban groups from returning to Camp Tecumseh if they decide to violate our alcohol/drug policy.

Smoking and Tobacco Use

Smoking and tobacco use is prohibited in all program areas and public areas of camp. Adults who must smoke should do so discretely outdoors away from the presence of youth. Please make sure that cigarettes are completely out before disposing of them in a trashcan. Thank you for helping to protect our children and our natural environment from fire and debris.

Additional Items Not Permitted at Camp Tecumseh YMCA

Fireworks, pets, firearms, and weapons of any kind are not permitted on the property of Camp Tecumseh YMCA.

Vehicles

- Please observe the speed limit of 10 mph or less.
- Parking is permitted in the parking lots. There is a parking lot for Leadership Center guests located directly in front of the building. Please read and follow posted parking signs.
- Please do not drive your vehicle over the grounds.
- It is the policy of the camp and the law of the State of Indiana to prohibit the transportation of people in vehicles not designed for passengers. This includes the back of pickup trucks.

Phones

There are phones for guest use in the telephone room off the main lobby of the Leadership Center as well as the Leadership Center office. Phones are also located in the fellowship rooms of both the River Village and the Lake Village dining halls. Cell phone reception is very location and weather dependent here. Please put your cell phone on silent or vibrate while in camp out of respect for those who come to camp to get away from these distractions.

Photo/Video/Digital Media Policy

YMCA Camp Tecumseh may on occasion take photographs and/or video of its program participants for use in print or electronic materials. Entry onto Camp Tecumseh property and/or participation in YMCA programs by anyone in a participating group/school automatically grants permission for YMCA Camp Tecumseh to use these images in its marketing and public relations efforts. No person's name will be used without permission.

Emergency Contact Information

During weekday business hours, a staff person can be reached at our main office number: 765-564-2898. For assistance while in camp, please call the camp office number and leave a message on our emergency paging system. The answering system will direct you through the process necessary to leave an emergency page. In case of a serious emergency, call 911, and then contact the on-duty staff person to notify them that 911 has been called.

Emergency Contact Numbers

- Fire, Police, Ambulance 911
- Indiana State Police 800-382-7537
- Carroll County Sheriff's Office 765-564-2413
- Indiana Poison Control Center 800-382-9097
- St. Elizabeth Medical Center East 765-502-4000
- Clarian Arnett Hospital 765-448-8000

Keeping Your Group Members Safe

Along with our hospitality and outdoor experiences, your safety is of great concern. All group members should be aware of the following Emergency and Safety procedures.

Hazardous Weather Conditions:

Because we are on very open grounds, it is very important that everyone is familiar with our safety procedures in regards to thunderstorms, lightning and tornados. Upon the alert by national weather services and our own observations, our staff will move quickly to warn you of hazardous conditions and necessary actions. Please be sure that every member of your group understands the following communication methods.

Major Storm/Lightning

Staff will do their best to inform participants about severe weather and/or lightning. If you notice inclement weather approaching you should abide by the rules below:

- Upon the warning move to an indoor shelter immediately.
- Do NOT cross open fields. Avoid the tennis courts and flagpole areas.
- Please remain indoors until further notified by our staff.
- We maintain a 30 minute safety period after any lightning strike.

Tornado / Extreme Winds

A loud two tone siren will sound across the camp-wide speaker system. Upon the warning move to one of the following shelters:

- Wabash Meeting Room, downstairs Tecumseh Leadership Center
- River Village Dining Hall Basement (Bradshaw Room)
- Trader Jim's (Out by the Oregon Center in the River Village)
- Whitetail Lodge Basement in Lake Village
- Equestrian Center (CHAPS) Classroom

Please remain indoors until further notified by our staff.