



TECUMSEH

HOUSEKEEPING

Housekeeping Staff

Reports to: Housekeeping Director, Status: Part Time

Department: Housekeeping

Revision Date: February 2021

Regular Hours: Saturday and Sunday 8 hours a day

Position Summary:

Cleaning and preparation of buildings to provide Camp users with clean facilities and supplies to make their stay at Camp a positive experience.

Qualifications:

- No experience needed
- Ability to work in a fast paced environment with minimal supervision
- Ability to exercise judgement and make good decisions
- Self-Starter who is highly motivated and able to work unsupervised for extended periods
- Identify opportunities for continuous improvement and offer recommendations
- Ability to follow all sanitation procedures
- Physical stamina and dexterity
- Age Requirement 16 years old
- Ability to work on a team
- Reliable and trustworthy
- Anyone with prior respiratory problems should not apply.

Job Duties/Responsibilities:

- Cleaning/Maintenance and Upkeep
- Dining Halls
- Bathrooms
- Clean up and Set-Up of all meeting rooms- May require a lot of cleaning. Other housekeeping staff may be scheduled to come in to assist.
- Sweeping
- Building Cleaning
- Window Washing
- Dusting Furniture and beautifying buildings and cabins and campgrounds
- Maintaining cleaning equipment
- Opening and Closing Cabins

Work Environment:

The physical demands listed here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- General knowledge of housekeeping equipment and chemicals used for housekeeping
- Be able to carry 40 lbs.
- Be able to roll 6' round tables.
- Be able to follow written instructions and work without direct supervision
- Have a valid Driver's License
- Must be able to work with and around the following:
 - Toilet bowl cleaners
 - Bleach
 - Pine cleaners
- Various cleaning materials and environments such as but not limited to: disinfectant, glass, ethanol, mold, etc.
- Ability to work in seasonal low and high temperatures.

\$9.50/13/hour

NOTE: This job description is not meant to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.