# **CAMP TECUMSEH'S LOST AND FOUND POLICY**

It is our goal to send campers home with all their belongings, but we understand sometimes things get left behind. Losing things is the worst, so we want to try to reunite you with your belongings if we can. However, Camp Tecumseh will not seek out owners of any lost items to get them returned. You are responsible for all items you bring/send to camp. Due to limited storage and the high volume of lost and found items, Camp Tecumseh will only keep unclaimed items for a **maximum of 14 days** at which time they will be discarded, used for camp, or donated to local charities.

#### **ITEMS WE ARE UNABLE TO RETURN:**

- Unlabeled Bug Spray and Sunscreen
- Unlabeled Towels
- Unlabeled Water Bottles
- Any excessively dirty items, single socks, face masks, or under garments will be discarded

#### **HOW DO I GET MY STUFF BACK?**

If you think you've left something at camp, here's how to get it back:

- 1. Contact camp within 14 days of the end of your camp session.
- 2. Fill out our online Lost and Found Form. Please give as much information about your lost item(s) as possible. If you are missing multiple items, please only fill out the online form once, and list all the items you want us to look for your child/family.
- 3. If we have found it, Lost and Found can be returned to you via USPS or we can keep the items at camp for you to pick up.
  - Shipping Notes: Shipping costs can vary depending on the items. Payment will be handled over the phone (charged separately from the Trading Post Account). We will be unable to ship items until payment information is received and your mailing address is confirmed.
  - <u>Pick-up Notes:</u> If you opt to pick up your items from camp, please wait until you have been contacted that your items have been found and a pick-up time is arranged. All items being picked up will be kept in the River Village Office. You may pick up your items from there.
  - <u>Please Also Note:</u> Found items waiting to be picked up or to be confirmed for shipment will only be held at the office for a maximum of 14 days. Please contact our office promptly, so we can get your items returned to you.

### WHERE ARE ITEMS BEING DONATED?

All unclaimed items are either used at camp or donated to local charities.

## **HOW DO YOU USE LOST AND FOUND ITEMS FOR CAMP?**

A few things we've been able to re-purpose for camp and for campers:

- <u>Towels and Sleeping Bags</u>: Lost and Found Towels are great for campers who forget to bring a towel or bedding to camp. They are always washed before being given out.
- Reusable Water Bottles: These are also great for campers who may need to carry water with them and did not bring one with them. Water bottles are always washed and sanitized before being given out.
- <u>Clothing and Swimsuits</u>: Sometimes campers come to camp without shorts or a swimsuit for the week. Lost and Found items have helped many campers over the years have what they need to experience all of camp.

#### TIPS FOR KEEPING YOUR THINGS OUT OF THE LOST AND FOUND

Here are a few tips we've found to help ensure your camper comes home with everything they brought to camp.

- <u>Label all their belongings.</u> Use a permanent marker to write their FULL name on each article of clothing, not just their initials. Label their hats, shoes, towel, bathing suit, flashlight, water bottle even their shampoo! Don't forget to let your camper know that all their belongings are labeled.
- Send a "dirty laundry bag" to camp. On the top of their clothes in their suitcase, pack a bag (fabric or plastic) for them to put all their dirty laundry in. Make sure you label the bag with their full name (especially if it is a trash bag, so it does not get mistaken for trash).
- <u>Let your camper be part of the packing process.</u> Some parents choose to use a packing list to check off items as they are packed. You can include a copy of that list in their suitcase so they know what to bring home. You can find Camp Tecumseh's packing list for suggested items <u>HERE</u>.
- <u>Double check the cabin at pickup.</u> When you come to pick up your camper Saturday morning, make sure you do a sweep of the cabin, cabin porch, clothes line, and flagpole benches for any left behind items before leaving. Shoes sometimes get pushed back under the benches on the cabin porches, or shower caddies are still inside the shower.